

Criteria for the FA CTU selection procedure for the ERASMUS + Study stay program

(valid from the selection procedure for the academic year 2023/24)

1. Only students who successfully completed the points below will be included in the selection process:

- a) successfully passed the language exam at the CTU Rectorate (English, German),
- b) successfully passed the language test at FA (French),
- c) submitted a certificate of ability to study in the given language to the International Office of the Rectorate of the CTU by January 15 (Italian, Spanish, Portuguese).

2. Students will then be evaluated by a five-member committee appointed by the Vice-dean for International Relations. In the first turn of the interview the committee evaluates the students according to the criteria:

a) evaluation of the submitted portfolio	40 % (10 – 1)	4,0	0,4
b) weighted average for the entire period of study	30% (10 for 1,00) (0 for 2,40)	3,0	0,0
c) language test result	20% (10 for 20,0) (0 for 10,0)	2,0	0,0
d) motivation for choosing the chosen school	10 % (10 – 1)	1,0	0,0
		max. 10,0	min. 0,4
a) 1st year master's students may be given priority, but they are not automatically entitled to do so,			
b) the allocation of a second or third choice may be justified by the fact that more students are allowed to take part,			
c) if a student does not reach the language level required by his/her partner school abroad, he/she may be offered a study stay at another school that corresponds to his/her achieved language level.			

3. After the first round, the committee determines the minimum number of points for allocating a place at a partner school. Students who obtain a minimum or higher number of points than the limit set for the allocation of a place they pass the round and the places are assigned to them based on their point evaluation of the first round. All other students, including those who did not prove the weighted average for the entire period of study, advance to the second round of the selection process.

4. The second round of the selection process takes place in the form of an oral interview with a five-member committee appointed by the Vice dean for International Relations. During the interview, the student's motivation for the selected study stay and his/her general overview of the field (architecture / landscape architecture / design) will be verified in the relevant foreign language. The committee evaluates the level of knowledge, the ability to prove, communicate, etc. In the second round, the committee evaluates all applicants based on the following criteria:

a) point evaluation of the first round	66,6 % (10 – 1)	10,0	0,4
b) interview with the committee	33,3% (10, 5, 1)	5,0	1,0
		max. 15,0	min. 1,4

5. After the second round, the committee determines the minimum number of points for allocating a place at the remaining partner schools. Places are allocated to students on the basis of their point evaluation of the second round.

6. Places at partner schools will be allocated in both rounds according to the following rules:

- a) preference is given to students who have not traveled yet abroad through programs provided by FA or the CTU rectorate before submitting the application.
- b) the allocation of a second or third choice place may be justified by the possibility of traveling to a larger number of students,
- c) if the student does not reach the language level required by the selected partner school, he/she may be offered a study stay at another school that corresponds to the language level reached.

7. The management of FA CTU can waive the criteria in specific cases .

8. Students may go on a Study stay for one to two semesters. The Study stay may be carried out at one university for both semesters only in exceptional cases, with the permission of the FA CTU and the CTU Institutional coordinator of the Erasmus+ program. In most cases, a student must choose two universities during a two-semester stay.

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