



Rules of study at the CTU Faculty of Architecture in Prague

Dean's Directive No. 2/2018

This Directive is the implementing regulation based on the Study and Testing Rules for Students of CTU of September 22, 2017 (hereinafter "STR CTU") as amended. This part concerns study in English.

The relevant provisions of the CTU Study and Testing Rules supplemented by the Guideline are listed in parentheses

Study programs in English (Part two, Article 3 CTU Study and Testing Rules)

Accredited master's study programs building on the CTU Faculty of Architecture

Architecture and Urbanism, full-time form, English, 4 semesters, academic title Ing. arch.

Design, full-time form, English, 4 semesters, academic title MA.

Accredited doctoral studies at the CTU Faculty of Architecture

Architecture and Urbanism, full-time, combined form, English, 8 semesters, academic title Ph.D.

Design, full-time, combined form, English, 8 semesters, academic title Ph.D.

More information on all accredited programs is available at the Faculty of Architecture website:

www.fa.cvut.cz/cs/studium/obecne/studijni-predpisy

Rules for continuing master's degree study

Method of completion of courses (Part three, Article 6 CTU Study and Testing Rules)

The final deadline for completion of courses is announced in the schedule for the academic year.

Credit and graded credit (Part three, Article 9 CTU Study and Testing Rules)

Course of study (Part three, Article 13, paragraph 10 CTU Study and Testing Rules)

1. Crediting (recognition) of a section of study in the same or similar study program studied at any higher education institution in the past.
2. On the basis of an application submitted through the Study Department, the Dean may allow for the crediting (recognition) of a block of study.
3. Crediting (recognition) of individual subjects completed in the same or similar study program studied at any higher education institution in the past.
4. Upon an application submitted through the Study Department, the Dean may recognize individual subjects if they have been graded A (excellent), B (very good) or C (good).



Transfers (Part three, Article 15 CTU Study and Testing Rules)

Students submit transfer requests to the Dean of the Faculty through the Study Department.

A certified overview of the completed courses, a confirmation study from the home faculty, a portfolio of school work to date relating to the specialization of the relevant study program (A3 format) and a resume comprise an appendix to the application.

Rules of Doctoral Study

Organization of study in the doctoral study program (Part four, Article 19 CTU Study and Testing Rules)

1. The mission of study in all fields of the doctoral study program is the systematic education of applicants in scientific research in the field of research and in independent theoretical and creative artistic activity.
2. Doctoral studies take the form of full-time and combined study. The training workplaces are the individual institutes of the Faculty of Architecture of CTU.
3. The standard duration of study in all fields of the doctoral study program is four years. The full-time study period cannot exceed the standard period of study.
4. Study in the combined form may be extended up to the maximum period of study.
5. The maximum length of study in a doctoral study program is 8 years. In exceptional cases, the Dean may extend the maximum period of study due to the extended procedure for the defense of the dissertation.
6. The dissertation must be submitted no later than 7 years after enrollment.
7. Pursuant to the law, the periods referred to in paragraphs 3, 5 and 6 shall be extended for the students by a recognized period of parental responsibility.
8. The administrative aspect of the study in the doctoral study program and the doctoral students' administrative program is provided by the Department of Science, Research and Art Activities of the Faculty (VVUČ).

Doctoral studies program student (Part four, Article 22 of the CTU Study and Testing Rules for Students)

1. The basic obligations of a doctoral student are specified in the relevant Requirements and Recommendations, supplementing the CTU Study and Testing Rules for Students.
2. The doctoral student is obliged to attend the enrollment for the next period of study within the set deadline. A condition for enrollment is the submission of the activity statement and its approval by the supervisor. Approval by the head of the workplace and the chair of ORO will take place at the Department of Science, Research and Art Activities (VVUČ) within 15 days from the date of enrollment in the new academic year.
3. A statement of activity means the evaluation of a doctoral student for the past academic year on a prescribed form.



4. The evaluation methodology is further specified by the relevant Requirements and Recommendations, supplementing the CTU Study and Testing Rules for Students.
5. The specific range of attendance of the doctoral student in full-time form at the workplace will be set by the training workplace in accordance with the specialization and the way of processing the topic of the dissertation, along with the student's other responsibilities. Unjustified failure to adhere to this schedule will be evaluated as failure to fulfill study obligations.
6. A full-time doctoral student who duly fulfills his/her duties is entitled to a basic scholarship set by the Rector or to an increased basic scholarship set by the Dean based on the PhD student's evaluation for the previous period.
7. Further doctoral scholarships may be awarded once or repeatedly in particular for work on projects, excellent results, for social reasons or for other reasons specified in the CTU Scholarship Regulations.

Individual Study Plan and study plan modifications (Part four, Article 26 STR CTU)

1. A binding ISP approved by the supervisor shall be submitted to the Chairman of the ORO through the Department of Science, Research and Art Activities for approval no later than one month after the start of studies.
2. The annual specification of the ISP agreed by the supervisor shall be submitted to the Chairman of the ORO on the day of enrollment in the new academic year through the Department of Science, Research and Art Activities.
3. The list of compulsory and required elective subjects for individual fields of doctoral study program is published at the latest on the day of enrollment in the given academic year.

Study block (Part four, Article 27 STR CTU)

1. Study block comprises:
 - a) Completion of prescribed compulsory and elective professional subjects,
 - b) Language training;
 - c) Writing and defending an expert study,
 - d) Professional activities documented in V3S, RUV and RIV,
 - e) Teaching experience for full-time doctoral students.
2. The study block is divided in ISP into a maximum of 4 semesters for full-time study or a maximum of 6 semesters for combined study. Teaching experience for full-time PhD students can be scheduled for the whole length of study following agreement with the supervisor.
3. A doctoral student who fails to fulfill all study obligations in the study block by the end of the 6th semester from the start of study in full-time form or by the end of the 9th semester in combined form is terminated pursuant to the CTU Study and Examination Regulations.
4. The title of the dissertation, including its content, shall be specified at the latest at the conclusion of the study block, based on the submitted study and the discussion on the topic of the dissertation.



5. The Formal and Content Requirements of the Dissertation Study and Discussions over the Study are specified in the relevant Requirements and Recommendations, complementing the STR CTU.

Dissertation, State Doctoral Examination, and Defense of the Dissertation (Part four, Article 28 - 30 STR CTU)

1. The dates of registration for the state doctoral examination and the defense of the doctoral thesis are announced in the schedule for the academic year.
2. The Formal and Content Requirements of the State Doctoral Examination, Dissertation and Dissertation Defense specify the relevant Requirements and Recommendations supplementing the STR CTU.

Prague, September 11, 2018

prof. Ing. arch. Ladislav Lábus, Hon. FAIA v. r.

Dean of the Faculty of Architecture

Approved by the management of the Faculty of Architecture: Sept 13, 2018

Approved AS CTU Faculty of Architecture: Sept 19, 2018